

## **Havre Area CMT Minutes for 01/14/09**

Attending: Brenda Evans & Carol Lamey – Job Service, Kathy Jamruska – MSU Northern Ag. Center, Garnet Bergren – Havre Day Activity Center, Val Golden – Office of Public Assistance, Lori Evans – Hill County Electric/Triangle Telephone

### **Carol reviewed some resources videos available at Job Service**

CMT/JSEC combined meetings – suggestion was made to split back out as the attendance has dropped and it appears that both are losing some of its identity and effectiveness. It was agreed to split back out and to meet alternating months. The next JSEC meeting will be February 11<sup>th</sup> at 11 a.m. at Job Service. The next CMT meeting will be March 11<sup>th</sup> at 10:30 a.m. at Job Service. The brown bag presentations will only be after the CMT meeting.

### **Agency Updates**

1. Job Service
  - a. The computer system has been touchy due to more hits. UI claims are up.
  - b. Office traffic is busy with individuals being more cautious and looking to see what other jobs may be out there even for those already employed.
  - c. Gallery Restaurant did close in December and FYE will be closing soon.
  - d. Reviewed Rapid Response program (working with employers/employees of businesses that are closing) and the governor's initiative. Ingrid Childress will chair this. The Rapid Response program is a program that Job Service has been implementing for a number of years. JSEC authorized payment to Havre Lions Club for the flag to be displayed for Job Service on federal holidays.
2. Havre Day Activity Center (HDAC)
  - a. Currently have a receptionist opening.
  - b. A big part of the sheltered work is recycling and due to the value of the product going down the program is in the red and will probably need to reduce the clients hours worked. The center has stopped taking newspaper to recycle. Recycling of plastics were discussed and the bailer alone is over \$15,000 and all bottles would need the caps removed, the circular ring and would need to be washed. HDAC is working with the recycling committee.
3. Bear Paw Development
  - a. Sylvia relayed that Christine Hileman for Director of Loan Services. Sylvia is assisting with training and will be retiring soon.
4. Northern Ag Research Center
  - a. Hired for the Research Assistant III and is processing the applications for the Scientist position and interviews will be set up.
5. Office of Public Assistance
  - a. Their computer system is currently running a little slow due to the legislative system.
  - b. The new director of DPHHS is Anna Whiting Sorrell.
6. Triangle Telephone/Hill County Electric
  - a. Currently in the interview process of the Information System Specialist. The Telephone Combination Technician closed on Friday.
  - b. Lori relayed that she is in the process of developing company policy for the new FMLA regulations

### **Committee Reports**

1. JobLINC Website
  - a. Carol reported that Raymond LaVerdure at Bullhook Clinic will be working on getting it on their server and the will be at no cost. Hopefully this can occur by next month. We will do the

updates versus have them do the updates. Discussion was held on getting active links to email and if possible an agency e-mail versus person.

2. Seminar

- a. Sylvia contacted State Fund and got potential dates. Reviewed dates and decided to try for March 3 or 4<sup>th</sup>, have 2 sessions 9-12 and 1-4. Sylvia will check to see if State Fund has press releases and will see about getting information out to Chamber Newsletter, paper, etc. It was decided to set a fee of \$10.00 per business (not individual).

3. Out Reach

- a. No Report

**Next Brown Bag topic** – Brenda will work on setting up

**Next meeting**

**JSEC – February 11<sup>th</sup> at 11:00 a.m. at Job Service**

**CMT – March 11<sup>th</sup> at 10:30 a.m. at Job Service**

**Brown bag presentation followed meeting with presentation by Kathy Ryan on Vocational Rehabilitation.**